

Section - 05

RULES, REGULATIONS AND GENERAL INFORMATION

ADMISSION PROCEDURE

A) Rules, Regulations and Special Instructions for Students:

- 1) The application form for admission should be carefully filled in any duly furnished with all necessary documents like original Leaving certificate / Transfer certificate, Marklist, Other certificates and adequate fees.
- 2) The fees paid at the time of admission will not, in any case, be refunded if the student wants to leave the college immediately after the admission.
- 3) While the classes are being engaged, the students should not in any way disturb them by roaming aimlessly in the corridors or by talking loudly. They should observe complete silence. It the college premises mobile is not allowed.
- 4) No meetings or programmes should be organized in the college campus without the prior Permission of the Principal.
- 5) No original certificates can be claimed back after admission to college.
- 6) If the student, after he has left college, requires a duplicate copy of the leaving certificate, he will have to submit the affidavit with Rs. 50/- as fees for the same.
- 7) Notices will be pasted / panned on the notice Boards and the students themselves should take note of them. Notices will not be circulated in the class-rooms.
- 8) If the student needs information other than given in the prospectus, he should contact the concerned persons in the college office.
- 9) The student will have to carry his identity card with himself during his presence in the college. He should not enter the college campus without identity card. He is not liable to attend any function in the college, if he cannot produce his identity card on demand.
- 10) The student should carry his identity card with himself while entering the college.
- 11) If the student needs leaving certificate or other certificates, he should write application addressed to the Principal. After fulfilling the necessary conditions, he may get the certificates the next day.
- 12) The student should preserve all receipt of fees paid. They will have to produce these receipts in the office as and when required.
- 13) The student should have 75% attendance in the lectures of all subjects as offered/ tutorials, practicals/ NSS and physical training /Education in order to be able to appear at the Board / University exam. His conduct and progress in Studies should be satisfactory and up to a standard level. If the student remains absent without prior permission he/she will be penalized with fine if the attendance falls

below 75% and will not be allowed to appear for University/college examinations.

- 14) The student should be cautious about the regularity in attendance. If he is unable to attend the college on medical grounds, he should write an application to that effect the college office, along with the medical certificate.
- 15) The decisions of the college regarding extracurricular activities will be final and binding to each student.
- 16) The conduct of the student should be such that he should not cause nuisance to others. The cases of misconduct will be seriously dealt with.
- 17) The students should carefully handle the college books, laboratory equipment, lights, fans etc. They should not in any way, cause damage to the college property.
- 18) The students who passes in 1/2 of the subjects to be passed (ignoring fractions) can seek admission to the next higher class, such students who get exemption in some subjects can appear at the university exam. This concession has been granted to students after the march 1986 exam.
- 19) The students seeking admission to final year class of B.A. / B.Com. / B.Sc. should enclose along with their application form, three true copies each of the marks – lists of part I and part II exams.
- 20) Use of Plastic Material, Environmentally non degradable materials without permission, **Eating Gutakha, Chewing tobacco and smoking in college campus is strictly prohibited.**
- 21) **Ragging is strictly Prohibited in college Campus. Anyone who is involved in Ragging directly or indirectly will be punished as per the directives of UGC, Govt. of India, govt. of Maharashtra and SGB Amravati University.**
- 22) **College is strictly following the Measures for Ensuring the Safety of Women and Programmes for Gender Sensitization on Campuses as per the University Grants Commission (prevention, prohibition and Redressal of sexual harassment of women employees and students In higher educational institutions) regulations, 2015 In exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of The university grants commission act, 1956 (3 of 1956), sub-section (1) Of section 20 of the said act, College has set up an ICC to look upon in this case.**

B. General Information and facilities for Students:

1) N.S.S. : (200 Seats, Boys - 125, Girls - 75)

As per the directives of the Govt. of India, some social service schemes are being implemented in this college from 2000 session. Accordingly every student of the college will have to enroll himself in any one of the two